



St. John Paul the Great
ACADEMY

Student's name: _____

SJPTGA Afterschool Program 2025-2026
(PLEASE REVIEW, SIGN, AND RETURN)

The Afterschool Program is starting its 36th year of operation this fall. All profits from this program will benefit St. John Paul the Great Academy. The Afterschool Program is open to St. John Paul the Great Academy students, in pre-kindergarten through Grade 8. With the diverse age groups involved, activities are varied to try to meet most needs. After their structured day in the classroom, Afterschool offers children the opportunity to do homework, play, interact with their peers and have fun in a safe and relaxed environment.

Hours: The Afterschool Program runs each school day from 2:00-5:30 PM. On scheduled early dismissal days (half days), the hours are from 12:00-5:30 PM. If there is no school, then there is no Afterschool. **WHEN INCLEMENT EARLY DISMISSAL IS CALLED, THE AFTERSCHOOL PROGRAM IS NOT AVAILABLE.** It is the parent's responsibility to make arrangements to have their child picked up by closing time.

Cost: The rate of the first child is **\$10.00 per hour/per child**. Families with two or more children in the program pay **\$9.00 per hour for each additional child**. Payment should be included with the monthly sign-up sheet. (*Note:If your work schedules vary and you are not able to utilize the monthly sign-up sheet with prepayment: payment must be made at time of pick up). Credit is given for any time not used (early pick-ups, sick days, etc). Statements will be issued at the end of each month verifying hours, payments, and checks received. *Please keep statements for your tax purposes.*

Balances due must be paid upon receipt of the statement. **Your child will not be able to attend the Afterschool Program until your account is current.** This rule will be strictly enforced. Parents will be responsible for any bank charges incurred on returned checks.

Tax Information: The tax number is 06-0647036. Please request copies of your Afterschool year-end statement for tax purposes, if needed. Statements should be kept so that additional copies will not have to be requested.

Sign-Up: Every student attending the Afterschool Program must have a current registration/emergency contact form on file with the Afterschool Director. Sign-up sheets are for one month and payment must be included. The sign-up sheets will be sent home via email before the beginning of each month. Please return the sign-up and payment by the first of the month. If there is a change in your child's schedule, you must notify the office. If you need to send your child to the Afterschool Program and do not have the sign-up sheet, you must notify the school office via phone call, email or written note and payment must be made at time of pick-up. We cannot take verbal messages from the children regarding schedule changes.

Schedule: Children will come to the Preschool Room at dismissal. Homework time is until 3:00 PM and then the students will have a snack brought from home. Any remaining homework will be finished at home. Help is given if needed, and work is checked for completion; **but it is the parent's responsibility to verify that all homework is done and check planner as needed.** If the gym (or outside) is not available, quiet activities will be offered to children with no homework. Additional activities will also be offered such as; various arts and crafts, games, puzzles, movies, gym time or outdoor play. All students are expected to pick up after themselves, throw away their trash after snack, put away toys, games, and books when they are finished using them.

Pick-Up: Park in the parking lot in back of the school (Main Street side) and walk up the driveway to the first door labeled on the left. **If we are outside, barriers will be put up in the driveway for the safety of your children in the playground and on the back sidewalk.** If due to an emergency, you cannot pick up your child by 5:30 PM, you must email prek@sjptga.org or afterschool@sjptga.org . **There is a late fee of \$10.00 per EVERY 5 minutes or part thereof after 5:30 PM in addition to the regular rate.**

Miscellaneous: Behavior and discipline problems will be handled according to the school's policy in the handbook. Ongoing problems could result in the loss of the privilege to use the Afterschool Program.

*****PLEASE NOTE ANYONE PICKING UP YOUR CHILD MUST SHOW PICTURE ID *****

Parent/Guardian Signature: _____ Date: _____



St. John Paul the Great
ACADEMY
AFTER SCHOOL REGISTRATION FORM

CHILD'S NAME _____ Grade _____ Date _____

STREET _____ CITY _____ ST _____ ZIP _____

HOME TELEPHONE # _____ DATE OF BIRTH _____

FATHER _____ E-Mail Address _____

HOME ADDRESS & PHONE (if different from student) _____ Cell _____

MOTHER _____ E-Mail Address _____

HOME ADDRESS & PHONE (if different from student) _____ Cell _____

EMERGENCY NAME & NUMBER IF PARENT CAN'T BE REACHED _____

*ALTERNATE PERSON PICKING UP: (Name//Cell #) _____

*ALTERNATE PERSON PICKING UP: (Name//Cell #) _____

*IN CASE OF EARLY DISMISSAL (bad weather, etc.) IF DIFFERENT THAN ABOVE, WHO WILL PICK UP _____

KNOWN ALLERGIES OR MEDICAL PROBLEMS (Attach *Action Plan* if applicable):

***Anyone picking up your child should be prepared to show a valid picture ID.**