

August 24, 2021

Dear Parents/Guardians,

If your student requires medication administration during school hours, please make sure you have the **Authorization for Administration of Medication by School Personnel Form** (link at the bottom of this document) filled out and signed by the student's physician.

Please email the school nurse or call the school ahead of time to let us know what time you will be arriving to deliver the medication. The school nurse will greet you at the front door, check the prescription and prescription order, and have you sign the authorization form.

Please, DO NOT send medication in your student's backpack.

If you have any questions or concerns, do not hesitate to contact the school nurse.

Sincerely,

Simone Odom, BSN RN
sodom@torrington.org

Authorization for Administration of Medication by School Personnel

https://portal.ct.gov/-/media/SDE/School-Nursing/Forms/Medication_Form.pdf